

## ROYAL SOCIETY OF TASMANIA PAPERS AND PROCEEDINGS

### INSTRUCTIONS TO AUTHORS

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*Papers and Proceedings of the Royal Society of Tasmania* publishes research that focuses on Tasmania or is particularly relevant to Tasmanians. Although the subject matter is usually within the natural sciences or history, papers in the arts, social sciences or other disciplines are encouraged. Papers should embody the results of a significant piece of original work or offer an original synthesis or review.

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Honorary Editor, The Royal Society of Tasmania, GPO Box 1166, Hobart, Tas 7001, Australia. Should you wish to submit your paper electronically, enquire via the Royal Society at [royal.society@tmag.tas.gov.au](mailto:royal.society@tmag.tas.gov.au) as to the email address of the Honorary Editor.

Please include your email address and the name of the person the editor can contact with editorial queries, proofs, etc.

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Referees are not expected to correct grammatical or spelling mistakes; papers should be well written, with the minimum of jargon. Remember that many of the readers of this journal are not specialists in your field; do not exclude them.

The Editor reserves the right to adjust the text for clarity, conformity to style, and publication standards. In general, the Editor follows the conventions in the current edition of the *Style Manual for Authors, Editors and Printers* published by the Australian Government Publishing Service, and the spelling in the *Macquarie Dictionary*.

#### Text format

- use 11 or 12 point serif type
- print double-spaced (not one-and-a-half spaced) for hard copy, but use single-spaced copy for electronic submission.
- do not justify (i.e. use ragged right)
- number all pages consecutively, including references, figure legends, appendices
- number every fifth line (automatic in Word) to assist reviewers
- send three copies of the paper (including good copies of the illustrations) if submitting in hard copy. If submitting electronically, send one hard copy to the Editor.
- Submit an electronic version of the text (Word) and figures (TIF, JPG, PDF or EPS) with a hard copy submission.
- supply key words (2–10) for the use in abstracting journals
- include an abstract of no more than 200 words

#### Citation format

- published material e.g., Brown (1983), Brown & Green (1985), Brown *et al.* (1987), Brown *et al.* (in press), (Brown 1983)
- note any information supplied personally to the author(s) e.g., (T.O. White pers. comm.); do not include in the list of references; obtain permission from the informant (preferably in writing) to quote him or her
- include the relevant page number of a lengthy cited work e.g., (1983: 110)
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#### References format

The reference list should conform to the format used in recent volumes of the journal. Common examples are as follows:

Single author paper:

**Bingham, M.** 1998: The distribution, abundance and population trends of Gentoo, Rockhopper and King penguins in the Falkland Islands. *Oryx* **32**: 223–232.

## Two author paper:

**Hawke, D.J. & Newman, J.** 2005: Using isotope analysis to identify incorporation of marine nutrients in terrestrial birds at Snares Islands. *Notornis* **52**: 108–111.

## Multiple author paper:

**Ainley, D.G., Veit, R.L., Allen, S.G., Spear, L.B. & Pyle, P.** 1995: Variations in marine bird communities of the California current, 1986–1994. *California Cooperative Oceanic Fisheries Investigations Reports* **36**: 72–77.

## Book:

**Davison, A.C. & Hinkley, D.V.** 1997: *Bootstrap Methods and their Application*. Cambridge University Press, Cambridge: 592 pp.

## Edited work:

**Marchant, S. & Higgins, P.J.** (eds) 1993: *Handbook of Australian, New Zealand and Antarctic Birds. Volume 2: Raptors to Lapwings*. Oxford University Press, Melbourne, Australia: 1048 pp.

## Chapter in an edited work:

**Artyukhin, Y.B. & Burkanov, V.N.** 2000: Incidental mortality of seabirds in the drift net salmon fishery by Japanese vessels in the Russian Exclusive Economic Zone, 1993–1997. In Kondratyev, A.Y., Litvineko, N.M. & Kaiser, G.W. (eds): *Seabirds of the Russian Far East*. Canadian Wildlife Service Special publication, Ottawa: 105–116.

## Thesis:

**Charleton, K.J.** 2002: Variation in Sooty Shearwater burrow entrance density, burrow use and chick emergence: Science and Traditional Environmental Knowledge approaches. Unpublished MSc thesis, University of Otago, Dunedin.

## Electronic version of journal:

**Chiswell, S.M. & Rickard, G.J.** 2006: Comparison of model and observational ocean circulation climatologies for the New Zealand region. *Journal of Geophysical Research* **111**: C10011, doi: 10.1029/2006JC003489.

## Website:

**IUCN** 2001: *IUCN Red List of Threatened Species 2001 Categories & Criteria (version 3.1)*, www.iucnredlist.org (accessed 22 January 2007).

## Report:

**MacKenzie, D.I. & Fletcher, D.** 2005: Characterisation of seabird captures in NZ fisheries. Report to Ministry of Fisheries for Project ENV2004-04. April 2006. Unpublished Report to the Ministry of Fisheries, Wellington: 99 pp.

PLEASE NOTE that an en-dash should be placed between page numbers NOT a hyphen.

**Tables and Illustrations**

- number consecutively in the order of the first reference to them in the text

**Tables**

The preferred dimensions for tables are either (a) 65 lines or less in depth, each line of no more than 130 characters and spaces in length, or (b) 42 lines or less in depth, each line of no more than 190 characters and spaces. These dimensions include the title, explanatory material and column headings.

- tables should be “stand-alone”, with sufficient information for the table to be understood without reference to the text.
- explain symbols and abbreviations (e.g., n.d. = no data) in the footnotes to the table which should be superscripted by sequential numbers.
- should have the fewest possible lines; do not use the grid “default” in *Word*

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The maximum dimensions for illustrations, when printed, are 250 by 167 mm, including captions. Wherever possible, illustrations will be fitted into a single column (width 80 mm). Illustrations:

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- write the author’s name and the figure or plate number in soft pencil on the back of each illustration
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Material presented as Appendices (labelled 1, 2, 3, etc.) is accepted at the editor’s discretion, but may be printed in a smaller type than the body of the paper.

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Use of SI units of measurement is strongly preferred where consistent with the means of measurement.

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