

C4/C45



Tasmanian Government Railways.

Chief Mechanical Engineer's Office,

Launceston, 24th Sept 05

My Dear Mr Clark

I am sorry of the
20th to have you much
regret that I cannot
see any prospect of
giving you or any
employment at
present your being
is cut to the very
lowest and on the
top of that the
Government cut down
our estimate for
wages expenditure
for 1906 and I fear
we will be short at

the end of the
period

However I will
bear him in mind
and if anything
crosses up that
suits him I shall
only be too happy
to consider him

I forward herewith
an application from
which kindly advise
him to fill up

I am Dear
Sincerely
Wm L. O. G.

TASMANIAN GOVERNMENT RAILWAYS.

APPLICATION for employment to be made in the handwriting of the Applicant, and forwarded to the General Manager, Tasmanian Government Railways, Hobart.

(See Regulations on back hereof.)

1. Name in full	
2. Address in full	
3. Date of Birth. (Registrar's Certificate of birth, or duly stamped Statutory Declaration as to date of birth to be attached)	
*4. Present or last employment. (See Note "A" at foot)	
5. Whether previously employed in Railway service in any capacity. If so, in what?	
6. Nature of employment applied for	
*7. Testimonials as to character (<u>originals AND COPIES</u>) attached from.—(Two Testimonials required from well known persons).....	
*8. Education Certificate (<u>original and copy</u>) attached from.....	
9. Height.....	
10. Married or Single	
11. Name and address of Parent or Guardian.....	

(Signature of Applicant) _____

Date _____

"A." Where an Applicant has been previously employed, a satisfactory testimonial (original and copy) from last employer as to ability and character, or satisfactory explanation as to why such testimonial is not procurable, must be furnished.

* Original documents will be returned after inspection.

Copies must be enclosed.

REGULATIONS FOR THE ENGAGEMENT OF PERSONS ENTERING THE GOVERNMENT RAILWAY SERVICE OF TASMANIA.

1. Application must be made by the candidate in his own handwriting on the form to be obtained from the General Manager, Hobart. Application must be accompanied by documents as indicated on face of Application Form.

2. Applications must be addressed to the General Manager, and will be recorded in the General Manager's Office. Applications will lapse after being on hand for Six Months, unless renewed before the expiration of that period.

3. When any person is selected to fill any vacancy, he will be required, before being appointed, to pass a satisfactory medical examination by a medical man named by the Department.

4. Selected candidates taken into the employment of the Railway Department will be deemed to be temporarily employed for the first Two years of service. They may be discharged at any time by a week's notice from any authorised officer of the Department if they are found unsuitable. Upon completion of the Two years' temporary employment the candidate may be discharged, or he may be appointed permanently.

5. The candidate must find such guarantee of fidelity as the General Manager may require.

6. The Educational qualifications necessary are—

In the case of a Labourer, Repairer, or Platelayer, the Second Class Standard of the Public Schools or its equivalent.

In the case of a Clerk, the Fifth Class Standard of the Public Schools, or its equivalent.

In every other case, the Fourth Class Standard of the Public Schools, or its equivalent.

7. Applications will not be recorded or entertained unless the applicant is within the limit of age as shown below, for the position applied for.

The age at entry shall be—

As a Messenger	14 to 15 years of age last birthday.		
As an Apprentice	14 to 18	"	"
As a Shop Boy	14 to 18	"	"
As a Junior Clerk.....	16 to 18	"	"
As a Porter, Repairer, Platelayer, Labourer, or Clerk.....	Not exceeding 35	"	"
As a Junior Porter.....	16 to 18	"	"
As a Cleaner.....	18 to 19	"	"